**Holme Pierrepont Canoe Club – AGM 19th November 2020**

Due to Covid restrictions 2020 AGM was held virtually online.

**Finance Report**

* 2019 – 2020 annual accounts presented on screen
* The accounts for the year have been completed by the Chair as there has been no treasurer in place since the last AGM
* The accounts have been audited by Guy Wilson who is a member of the club but has had no association with the accounting or finance.
* The accounts have been prepared on a receipts and payment basis, however, at the end of the financial year there were some large sums owed to other organisations and these have been shown as creditors.
* New accounting software is being used (Club Treasurer) which makes accounting within our finance channels more accurate.

**Income key points**

* Income reduced compared to 2018 – 2019.
* Prolonged flooding shut Holme Pierrepont reducing paddler fees income.
* Income from pool sessions significantly reduced.
* No Free Style pool sessions run.
* Accounting error identified after accounts completed. A charitable grant was incorrectly allocated to pool session income.
* Event income increased as we received payment in 2020 for slalom event run in 2019.
* Grant income reduced in 2020 as now in 3rd year of 3 year grant from British Canoeing for slalom development.
* Increased income from the delivery of courses in 2019-20.
* Reduced allocation of monies to miscellaneous category due to improved accuracy of allocation of monies to the correct cost channels.

**Expenditure key points**

* Considerable increase in water fees charged by Serco. 2019 fees paid in 2020.
* Pool costs reduced as we were unable to run normal sessions.
* Insurance costs reduced because the 2019 invoice has not yet been submitted for payment.
* Equipment purchases reduced compared to 2019 in part due to significant purchases of slalom equipment is covered by a grant from British Canoeing.
* Significant increase in training provision due to a change in the method of reporting slalom coaching fees. Previously this had been recorded in miscellaneous expenses.

**General Comments**

* Overall, both income and expenditure has reduced compared to 2018 – 2019.
* Net surplus of £5000 for 2019 – 2020 is viewed as healthy by the Trustees.
* Noted that £3000 in creditors is outstanding. Awaiting invoices from Serco for water fees and Nottingham City Council for pool hire.
* Net assets are £50,242.88 which again is viewed as healthy by the Trustees.

**Member questions on the club accounts**

**Q. The figure of £50,000 in net assets looks great but what is the minimum sum the club needs to function?**

A. The Charity Commission recommends that charities hold an operation reserve of 12 to 18 months expenditure. Our main sources of income are paddlers session fees and membership fees both of which have reduced due to Covid. This has not been a financial problem as the Covid has also reduced club expenditure. Also, HPPCC unlike many other clubs does not have the burden of the fixed costs of maintaining club premises.

**Q. What is the sinking fund?**

A. This is the fund for future boat replacement. It is estimated that boats need to be replaced after 4 to 5 years however all club boats were replaced after the 2009 fire and many are still in good repair. Slalom boats however only have a 5-year life span and need more frequent replacement.

**Membership Fees & Sessional Fees**

Based on the club’s health financial position there is no financial need to propose an increase in either membership or session fees.

**Vote to adopt annual accounts**

* Unanimous vote via onscreen display of “raised hands”.

**Election of Trustees**

Current Trustees

* Dawn Scott Chair
* Ian Scott Coaching
* Ian Law Secretary
* Andy Steele White water
* Vicky Kelly Recreation
* Christina Noakes Youth

**Election of a Treasurer**

* Dawn Scott, Chair, noted the role of Treasurer was key and involved a not unsignificant workload and thanked Kirston Elton for his contribution in the role.
* The investment in the new Club Treasurer software and its configuration for HPPCC needs alongside previous introduction of electronic banking and movement towards online payments is now reducing the future Treasurers workload.
* Dawn was pleased to inform the club that David Guntrip had put his name forward for Treasurer (and signatory to the club bank account).
* Election of a Treasurer to include the ability to operate the club’s bank account as a signatory and via online banking.

**Vote to elect Treasurer**

* Unanimous vote via onscreen display of “raised hands”. David Guntrip elected.

**Additional Vacant Trustee roles**

* Freestyle Andrew Good standing
* Slalom Liam Brown standing

**Vote to elect trustee roles**

* Unanimous vote via onscreen display of “raised hands”.

**Proposal to create new Trustee roles**

The trustees wish to bring to the members the proposal to create an additional two trustee roles with responsibility for:

* Raft Racing Beth Kirby standing
* Stand Up Paddle boarding Andy Brown standing

**Vote to create new trustee roles and elect trustees**

* Unanimous vote via onscreen display of “raised hands”.

**Section Reports**

**Coaching & Volunteers**

* During the year the club ran a Paddlesport Instructor course which was very successful and 5 Paddlesport Instructors were trained.
* Two Core Coach Courses were delivered with 8 club members attending training.
* Two Sheltered Water Coach Training course was delivered with 7 club members attending.
* Work has continued to ensure coaches remain updated and support for CPD is offered.
* Future focus on ensuring all Coaches meet Safeguarding requirements e.g., Paddlesport Leader, Instructor, Core Coach and Sheltered Water Training

**Slalom report**

* After many years’ service Mark Haylett has stood down as slalom trustee.
* We want to thank Mark for the considerable amount of work that he has done over a number of years to support the development of the Slalom side of our club.
* Under his careful stewardship the club has been delivering two National Championship events each year, has been involved in a number of British Canoeing initiatives and has supported the development of paddlers and Coaches.
* Mark has agreed to remain as the Chair of the Slalom Sub-Committee.
* Slalom section has had a successful year and several club paddlers have graduated to Team GB with British Canoeing support.
* Club with the support of a grant from British Canoeing is working to get into local schools to introduce children to slalom competitive canoeing.
* Mark will support with the preparation of a follow-on grant application to British Canoeing to continue this programme.

**Free style report**

* Unfortunately, we were not able to run pool sessions due to the loss of the normal pool.
* 1 junior paddler was accepted on to the GB Junior Excellence camp
* We are looking to identify another venue for pool sessions.
* Plan is to arrange pre booked coaching sessions for paddlers as required and workshops.
* The club now has 3 free style kayaks fully fitted out for members use.

**Recreation report**

* Covid has made us look anew at how we operate the club.
* To keep within the rule of 6 we have introduced online booking and advance payment for sessions. This has worked well and we are considering continuing with this method.
* To manage demand within the rule of 6 we have negotiated with the centre to offer additional sessions on Saturday afternoons and Sundays at no additional cost to the club. Which have been popular with members.

**Stand Up Paddle boarding report**

* The club now has a qualified white water SUP coach qualified.
* Club is purchasing touring SUPs to enable paddlers to progress to river trips.

**Youth report**

* British Canoeing now allow 14-year-olds to qualify as Paddle Sport Instructors and the club would like to offer a course for interested youth paddlers.
* The club would also like to run a Foundation Safety and Rescue course for youth paddlers.
* The club has been contacted by a canoe club in Milan Italy who wished to bring a group of young paddlers to Holme Pierrepont for a summer slalom camp. Unfortunately, this could not go ahead as planned due to Covid but it is hoped this will be possible at a future date.

**Rafting report**

* Several introduction to Raft Racing Sessions organized and run.
* Trips away organized.
* 3 teams competed at the British Open.
* Club awarded #She Paddles Award for work with female paddlers.
* 9 paddlers chosen to represent GB at Europeans and Worlds.
* Future planned development and introduction weekends.
* Support for all teams to race at British events.
* Rafting within the community events planned.

**Severn Trent Grant to HPPCC**

* This year the club has received a grant of £10000 from Severn Trent Water for work within the Community.
* Thanks go to Woody Snapper who submitted the bid on behalf of the club.
* The grant has enabled us to purchase 4 rafts, litter picking equipment and 8 Stand Up Paddleboards
* When back to ‘normal’ we will be running monthly litter picks out on the river, engaging both paddlers and non-paddlers.
* The rafts will enable those who have never paddled before to get out on to the water and participate.
* Woody will be organizing and managing these events.

**Chair’s closing remarks**

* British Canoeing membership has been static in recent years of which approximately 1/3 has been recreational paddlers.
* Following the first Covid lock down British Canoeing membership has doubled driven mainly by new recreational paddlers and SUP paddlers.
* This represents a huge opportunity for the club. Plus, we have the Toyoko Olympics to look forward to and we always see a spike in membership in an Olympic year.
* The club is in discussions with the centre to allow us to install a second storage container as the size of the club’s fleet of kayaks, SUPs and rafts has increased.
* I would like to offer a massive thank you to the club members who volunteer and also our members who provide coaching at our sessions.
* I would like to thank them especially for the hard work done during lockdown to ready the club to reopen safely for members.
* Whilst club membership has slightly reduced due to the impact of Covid we are confident membership will return to previous levels in 2021.