**Role & Responsibilities of the Recreational Representative**

Role: Recreational Representative

Responsible to: Trustees through the Chair of Trustees

Role purpose: To manage the Recreational paddling activities within the club and support the growth of Recreational paddling

Commitment: Minimum of 1 hour per week plus monthly trustee meetings and other regular meetings

Main Tasks:

* Produce a three-year plan for Recreational paddling and support the coaches and paddlers to deliver on that plan
* To ensure that recreational paddling opportunities are available for all club members and that there is the opportunity for paddlers to progress their skills
* To ensure that paddlers have the opportunity to undertake paddling awards appropriate to their abilities
* That new paddlers can be welcomed appropriately into the club and have sessions appropriate to their needs and abilities
* That pool sessions are arranged for paddlers during the winter months to maintain interest

Skills required

* Organised, honest and trustworthy
* Able to understand the needs and issues facing recreational paddlers
* Able to draw a team together to deliver on a plan
* Able to inspire and encourage other paddlers for recreational paddling

Requirements for the role

The person elected will serve as a trustee and agrees to sign all relevant trustee declarations as required by the Charity Commission. They agree to represent the best interests of the club in all situations and report any potential conflicts of interest to the Trustees, and possibly the Charity Commission.