**Role & Responsibilities of the Touring Representative**

Role: Touring Representative

Responsible to: Trustees through the Chair of Trustees

Role purpose: To manage a programme of tours and paddles at all levels to support club paddlers

Commitment: Regular tours plus monthly trustee meetings and other regular meetings

Main Tasks:

* Produce a three-year plan for Touring paddling and support the Coaches, Leaders and paddlers to deliver on that plan
* To ensure that touring paddling opportunities are available for all club members and that there is the opportunity for paddlers to progress their skills
* To ensure that paddlers have the opportunity to undertake touring paddling awards appropriate to their abilities

Skills required

* Organised, honest and trustworthy
* Able to organise tours and trips, and support others who wish to do so
* Able to draw a team together to deliver on a plan
* Able to inspire and encourage other paddlers to undertake touring paddling

Requirements for the role

The person elected will serve as a trustee and agrees to sign all relevant trustee declarations as required by the Charity Commission. They agree to represent the best interests of the club in all situations and report any potential conflicts of interest to the Trustees, and possibly the Charity Commission.